

Clean & Safe Associate Job Description



Are you a detail-oriented person? Are you OCD about cleanliness? Do you enjoy autonomous work? Are you always the “life of the party” when out with friends? Are you the one in your group that everyone goes to for advice? Do you thrive with structure of knowing what’s expected of you on a daily basis? If so, then we’d like to talk to you!

The Five Points Association seeks talented individuals who crave learning new skills, keeping our village clean and safe and aren't afraid to speak with the public on a daily basis whether a merchant, employee of a merchant, a patron, local government officials or police officers. As a Clean & Safe Associate, you will work directly with our Clean & Safe Team Lead to learn legit skills for being a “white glove” cleaner and safety officer.

Those who excel in this role are detail-oriented by nature, and as far as you’re concerned, anything doing is worth doing right, every single time. You are a focused go-getter, and nothing falls through the cracks on your watch. You enjoy keeping our village clean and do so quickly and efficiently without a lot of supervision and roll with the punches when change occurs (this can happen often on a dime). You are a clear communicator, write well and speak eloquently. You’re able to be firm, yet professional, when dealing with difficult people and situations. Your drive to succeed keeps your work consistently at a higher level than others. You take ownership of the time you spend with us and want to truly make a difference in Five Points!

Deets About Us:

Five Points is a one-of-a-kind entertainment and hospitality district that is home to the highest density of locally-owned small businesses in the Capital City. Columbia’s Original Village Neighborhood – since 1915 - is on the National Register of Historic Places with over 100 years of history and includes a myriad of boutique retailers, unique restaurants, commercial businesses and service providers. Peppered with lots of culture, charm and public art, Five Points is a truly eclectic village that begs to be explored!

You’ll Become a Rock Star at:

- Learning the ins and outs of our village like the back of your hand and all the nooks and crannies of how to get around in our district
- Monitoring and handling difficult people and situations on a daily basis with the Clean & Safe Team, FPA Staff, the Board of Directors, our merchants and CPD
- Keeping a detailed log of incidents while on your watch
- Knowing the CPD counterparts for our district and having their numbers on speed dial
- Picking up trash around the village (we provide all necessary tools to do this in a sanitary manner)
- Scraping stickers off of light poles, stop signs, bike racks, etc.
- Getting ground clings removed from the sidewalks
- Changing out our light pole banners (bonus - you’ll get over your fear of heights)

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- Light landscaping such as weed eating, trimming bushes, putting down weed killer at our fountain plazas and art sculptures
- Notating lights that go out or are broken
- Maintaining stockroom organization, cleanliness and general housekeeping of our office and storage units and keeping a good record of inventory of our tools and supplies
- Sharing equally in the responsibilities of the Clean & Safe Team
- Driving responsibly when using our golf cart (no off-roading)
- Assisting our merchants in times of emergencies such as flooding from a heavy rain (like we mentioned above - we're a historic district – read: old pipes and drainage systems)
- Assisting the Five Points Association Staff and Board of Directors with events
- Making special deliveries to merchants when needed
- Digging deep to find out how to do things you don't yet know
- Managing multiple tasks at once and able to prioritize deadlines
- Going the extra mile in any situation
- Playing well with others in the sandbox to accomplish a unified goal
- Performing other duties as assigned

We'd Like You to Have:

- Previous military and/or law enforcement experience (we love our veterans and police officers)
- Regular, dependable attendance, punctuality and good time management skills
- Works well autonomously with little supervision but has the integrity and structure to get the job done timely and efficiently
- A fearless attitude, yet still energetic and positive, and excited to develop new skills
- High organizational skills with an ability to prioritize time-sensitive assignments and have a sense of urgency
- Ability to work in a fast-paced environment, handle multiple priorities simultaneously, flexibility to change priorities and learn new procedures
- Ability to communicate effectively with peers, Team Lead, FPA Staff and Board of Directors, merchants, patrons and CPD (including good phone etiquette – voice and text)
- A team player mentality who possesses the ability to work in a learning environment
- Good stamina - This position involves constant moving, walking and standing. You must be able to stand for long periods of time and be able to lift at least 50lbs. You will be required to reach, stoop, kneel, crouch and climb ladders or reach above eye level on a nearly daily basis.
- Ability to work an open schedule Sunday-Saturday, special events as needed and shifts of twelve hours (12+ during St. Pat's in Five Points – we're all hands on-deck during this event). Hours are subject to change based on business needs.

The Pros:

- We provide you with a uniform, so you don't get your own clothes dirty
- We provide you with a cell phone to use while on the job
- We provide you with a 5-gallon water unit in the office to keep you hydrated at all times (we'll even throw in a Five Points Tervis Tumbler)

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- FREE coffee to get you up and at 'em at 6am when the shift starts
- You get to live out your dream of driving a golf cart on the streets of Five Points
- Rock out to Mumford and Sons on your phone while you work
- No micro-managing here, so you can work on your own knowing we trust you to get it done expediently
- We offer a competitive hourly rate with opportunities for raises based on your skills, abilities and attitude
- Growth opportunities are also available for those that consistently excel and exceed in their duties

If, while reading this, you thought, “Man, where have you been all my life?” then we want to hear from you! To apply, please send your résumé, cover letter and references, to Katy Renfroe, Association Manager, at katy@fivepointscolumbia.com.